

No Colour Bar: Black British Art in Action 1960-1990

Research & Evaluation Volunteering Roles

We have set out the full range of duties, so you can see where you could get involved. If you are interested in these roles, we encourage you to apply if you meet some of, but not necessarily all the requirements.

Purpose of role/ Key tasks and responsibilities

Purpose	<ul style="list-style-type: none">• Support the Evaluator to set up systems and processes to gather data and measure the effectiveness and impact of the No Colour Bar: Black British Art in Action project• Design and manage research projects• Produce research reports/briefings for a wide audience• Monitor and or provide an evaluation of training programmes• Conduct interviews with visitors to the exhibitions gallery; collect survey results and enter data and transcribe interviews
Probation	4 weeks
Requirements / Character traits	<ul style="list-style-type: none">• An enthusiasm for the Project• An interest in history, the arts, cultural heritage and diversity• Familiarity with researching different kinds of information, collecting and monitoring data and conducting telephone interviews• Experience of analysing data and producing reports/briefings with recommendations• Good communicator, with excellent oral skills• Ability to write well and produce progress reports and briefings• Good team player and the ability to prioritise well and deliver to deadlines• Attention to detail with good planning and organisational skills• Flexible and adaptable• Experience of IT spread sheets and data management is desirable
General	We will: <ul style="list-style-type: none">• Support all volunteers with induction and training• Agree role objectives and provide volunteers with feedback when the role comes to an end• Provide travel costs for up to £10.00 per day (for a minimum of four hours)
Applying to FHALMA	<p>We are recruiting volunteers on a rolling basis, so please register your interest as soon as possible. Apply by either the Form (1) or a letter and CV (2):</p> <ol style="list-style-type: none">1. Fill in the No Colour Bar volunteer application form2. Submit a brief statement about your interest in the project, outlining how your experience and skills meet the requirements of the role. Please include your CV. <p>We will be in touch within 7 working days. Confirm the role you are applying for in the subject header and email your application to: Manjit Ahluwalia</p> <p>Email: nocolourbar.volunteer@gmail.com</p> <p>Visit www.huntleysonline.com/f-h-a-l-m-a</p>